



Coos Soil & Water Conservation District
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Coos Soil and Water Conservation District
Regular Meeting Minutes
September 26, 2024
(Approved October 24, 2024)

Regular Meeting was called to order at 7:06PM

Board members present at office: Mark Villers, Ernie Newton, Adela Villers, Cindy Gant

Board members present on Zoom/Telephone: Michael Clary

Absent board members:

Staff present in office: Caley Sowers, Modena Thomas, Abigail Richards

Staff present on Zoom:

Guests present in office: Chris Claire (ODFW), Katie Woodruff (NRCS), Barbara Grant (Curry SWCD), Johnathon Morse

Guests present on Zoom:

7:06PM Mark called the meeting to order.

7:07PM Introductions

- Jonathon manages acres and is possibly interested in being a board member

7:12PM Mark asked for comments on August meeting minutes.

- Changes to be made:
 - Finance Report - Albertson – Processed funds request. Caley secured additional funds from Business Oregon in the amount of \$20,000.
 - Finance Report - Coos Basin Partnership funds request will be completed next.

7:16PM Adela motioned to approve the August 22, 2024 Regular Meeting minutes with above changes. Ernie seconded. Motion carried

7:16PM Finance Report – Caley

- Undergoing the audit currently
 - Providing information to auditors and explaining our processes.
- Cunningham Creek funds request is pending on the landowner agreement.
 - Another funds request will be completed due to additional invoices
- Winter Lake Phase III BizOR will be the next funds request
- Lower NF/EF SIA funds request will be after W.L.
- Drinking Water workshop will be on Friday (tomorrow night)
- NBWL OWEB #2 – we are -\$8000. Caley might have Fandel shift some funds from grant #1 to grant #2

- Final reports still need to be completed.
- Wants to purchase monitor equipment.
- Wants to purchase a sign
- Planting maintenance
- Possible use remainder of these funds for field staff
- Possibly request an extension on one of them and close out the other grant.
- Budgets are still missing from the finance report.

7:27PM Caley asked for any more questions.

7:27PM Cindy motioned to accept the August finance report. Adela seconded. Michael abstained. Motion passed.

7:15PM Old Business

- Albertson Gatov Phase II contract review
 - Caley explained to the board regarding the contracts
 - Caley created a contract tracking spreadsheet
 - Both contracts are ready to be approved.
 - Extended to end of 2025
 - We will have to do a Phase III contract
 - Phase II will include 60% to 90%.
 - \$45,000 for Albertson
 - \$27,000 (roughly) for Gatov
 - Schedule a Project Committee Meeting for mid-October
 - Waterways will proceed with verbal confirmation from the board that the contracts will be signed.
 - Send Katie information for the Project Committee Meeting

7:35PM Discussion concluded

7:36PM 2024 Annual Meeting Resolution

7:36PM Mark motioned to approve having the Annual Meeting Resolution on January 23, 2025 at 5PM at the Bandon Barn. Adela seconded. All in favor.

7:37PM Mark read Annual Meeting Resolution.

7:39PM Mark concluded

7:40PM Coos Basin Coho Partnership CTCLUSI Monitoring Contract

- Abby gave update
- Abby discussed partners
- Caley and Abby are taking over for Andrew
- Abby and Caley are working on the monitoring sites
- Funds request has been completed for the sonde.
- Sonde should be here about ten days after ordering.

- Abby is currently working with CTCLUSI
- Abby needs board to approve contract
- Will be ordering a tablet for the sonde
- In-Situ is the brand that is being purchased
- 26 sites across five different basins
- Abby discussed different things that she will be testing for
- Getting baseline data before then will get more after projects for comparison
- Discussed CoosWa doing some of the monitoring but was not financially worth it
- Discussed site locations – same things will be tested at each site

7:54PM Discussion concluded

7:54PM Cindy motioned to authorize the Project Committee to act on behalf of the board to approve the Coos Basin Coho Partnership CTCLUSI Monitoring Contract. Adela seconded. All in favor.

7:55PM Water Quality Project Manager applicants

- Four top picks were given to the board for review
- Caley gave quick overview of candidates
- Most have education but not on the job experience for the project manager position
- Might offer position of Watershed Technical Specialist
- Offer them the Project Management course after a year of employment
- Caley thinking about adding a field position to hire someone to fill
 - Post planting maintenance
 - Weed whacking
 - Getting willows
- Reevaluate the positions
 - Caley will potentially write a new job description for field position
- Salaries discussed
- Schedule personnel committee to do interviews

8:08PM Project Committee Charter

- Made some changes to the charter at the previous project committee meeting
- Tabled to next board meeting

8:09PM Staff Reports – Caley

- Will be out of the office more until someone new is hired.
- Working on individual projects
- Working on administrative procedures – Smartsheets/Project Management Tracking software

8:14PM Staff Reports – Modena

- Audit

8:21PM Staff Reports – Abby

- Drinking Water Workshop – tomorrow night at 5:30PM (September 27, 2024)
 - Discussed presenters
 - Around 30 people signed up
 - OSU extension
 - Well testing (nitrate) will be offered at workshop

8:28PM Safety Meeting

- Always needing two people in the field for monitoring
- Truck will potentially become a safety issue at some point
 - Caley will find out what the procedure is to sell truck when ready

8:29PM NF/EF water quality – high numbers of human bacteria

- Discussed outdated septic
- Barns were built over creeks
- OACD conference in Hood River is coming up and Clackamas partnered with a group to do funding for septic upgrades. Caley will be going to learn about the program.

8:35PM Katie Woodruff report

- Discussed EQUIP
 - Total obligation - \$1,294,832 (includes IRA)
 - Total IRA obligation - \$841,864
 - Total of 19 contracts
 - Total HU Contracts – 8/19
 - 900.5 total acres treated
 - 2 CSP

8:37PM Barbara Grant report

- 2 CREP projects
- FSA closed down payment software
- Waiting for Congress approval
- Ivy removal discussed
- Langlois Mountain
- Kentuck
- Oregon parks
- Goose Point – water developments
- Lower Coquille close to the tidegate
- Bullfrog issue
- 10 projects installing basic bird boxes structures
- Working with partners
- Pond habitat project

8:48PM Chris Claire report

- Discussed project with Coquille WA

- Tidegates on at Coledo
- Beaver Creek
 - Should be watered up in two weeks or less
 - A mile being fenced and planted
- ODFW Hatchery Fish with Coquille Tribe discussed
 - Under investigation
 - Beaver Slough
 - Release points discussed
 - Michael asked if the conclusion of the investigation will be public. Chris stated he would give the conclusion once it's available.

8:59PM Mark adjourned the meeting.

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date