



*Coos Soil & Water Conservation District
371 North Adams
Coquille, OR, 97423 Phone 541-396-6879*

Coos Soil and Water Conservation District Regular Meeting Minutes
September 26, 2013

Regular monthly meeting was called to order at 7:01 p.m. by Chairman, Mark Villers.

Board members present: Mark Villers, Charlie Waterman, Dan Pierce, Ernie Newton, Steve Scheer,

Absent board members: Empty zone 5, Beau Allen.

Staff: Caley Sowers

Guests present: John Fandel (CPA), Amy Wilson (NRCS), and Barbara Grant (CREP)

Introductions: All members and guests introduced themselves.

7:03-7:13 Regular Minutes:

Mark noted a few errors and changes of sentence structure to be fixed on the August second draft minutes.

Charlie moved to accept the August minutes with the aforementioned corrections and modifications.

Mark seconded the motion. All approved, motioned passed.

7:13-7:17 Special Meeting Minutes:

Steve moved to accept the September 11th executive session minutes. Dan seconded the motion. All approved, the motion passed.

Charlie moved to approve the September 18th executive session minutes as well as the open board meeting minutes. Dan seconded, all approved, motion passed.

7:17-7:19 Treasury Report: - John reported that the surplus funds discussed in the previous meeting were sent back to ODA. **Charlie moved to approve the Treasury Report. Steve seconded the motion, all approved, motion passed.**

7:19-8:10pm Agency Reports:

NRCS - Amy Wilson (See attached copy of report)

CREP- Barbara Grant presented a letter of authorization for CREP Technical Assistance by Curry SWCD in Coos County, requesting the board to sign it. Steve asked for clarification on Barbara Grant's position with Curry SWCD. Barbara clarified that she has been the local CREP Tech for Coos County and is employed by Curry SWCD. Amy Wilson also supplied that NRCS has traditionally provided a desk and work station for Curry SWCD. Steve asked why ODA is now requiring a letter of authorization. Barbara's response was that ODA had told OWEB to ensure that the districts are okay with their techs working within other districts' borders. She also asked for permission to be able to contact Coos SWCD staff to go out on site visits. Steve expressed concerns about possible liability issues. Barbara explained that any liability would be placed on Curry SWCD, and that Caley and Barbara would be covered as long as they were acting within the bounds of employment. **Mark moved to accept and sign the letter of authorization. Charlie seconded the motion. Mark, Charlie, Ernie, and Dan voted yay; Steve voted nay. With a majority of board members in favor, the motion passed.**

FSA- N/A

ODF&W- Mark Villers reporting for Jeff Jackson, who was too busy to come to the meeting tonight but has been working with Mark. Mark described their recent work in the Daphne Slide area. They are taking large old growth hazard trees from roadsides, pulling them down, and placing them in streams to create fish habitat.

OSU-Extension – N/A

Weed Board- Steve said that the fall herbicide cost share program is now ended. There were 40 participants, and the program has new herbicides to carry next spring. He noted the fact that the herbicide Milestone has an 18 month restriction on selling hay after use. The new product E2 has only a 7 day restriction after use, and

although it costs more than Milestone, it is also more effective. He also mentioned that the Weed Board had looked at ODA's recommendation for a quarry ordinance, and that the majority of board members were against it.

CWA- Ernie reported on a project that involved removing an old railroad trestle from the south fork of the Coquille River. The concrete was well cured by time and water, and it had been no small task to remove it. Steel bars were found inside the concrete dating back to 1906. The project is now finished, all are happy with the results, and hope that the removal of the trestles will be effective in preventing the build-up of gravel bars in the river.

ODA- N/A

Staff Reports:

WTS- Caley Sowers- Caley provided a report handout that had been prepared by the previous WTS, Dawn Weekly, and gave a general overview of Dawn's work. Caley also delivered a verbal report of her own work to date. Caley also brought to the board's attention a recently arisen potential project involving Heather Lane Stables in Coos Bay, and the matter of the Langlois Mountain Rain Gauges. It was generally agreed that she should help the landowner of Heather Lane Stables if possible, and Charlie said that he would call Steve Kalina and look into the matter of the rain gauges and whether or not they should be continued.

Old Business:

8:10 p.m.-8:20 p.m.

a) **Annual Meeting-** Caley passed out handouts with updated information on potential locations for the annual meeting. She recommended that the Board select Heritage Place in Bandon as the location. The board agreed to the suggested time, date, and location. **Steve resolved that the board accept Heritage Place in Bandon, Oregon as location, 7:00 PM as the time, and December 6th as the date for the SWCD 2013 annual meeting. All approved, the resolution passed.**

Discussion ensued as to who should be chosen as the guest Speaker and Cooperator of the Year. Charlie suggested Woody Lane for guest speaker, and said he would contact Woody to see if he was willing and available. **Steve moved to nominate Keith Baker as cooperator of the year, with the second choice of Dal King in the event of Keith Baker's unavailability. Dan seconded the motion, all were in favor, the motion passed.**

New Business:

8:20 p.m.-9:00 p.m.

- a) **Public Comment-**No public comment
- b) **Safety Report-** no items to note
- c) **Financial Report to Secretary of State from accountant-** John Fandel presented the Secretary of State report which was included in each board member's meeting packet. **Steve moved to approve the report and to authorize the \$40 filing fee. Dan seconded the motion. All were in favor, and the motion passed.**
- d) **New Hire Update-** Most of this information was covered during the staff report. Steve asked if the board approved of sending Caley to the FANG fencing workshop on October 15th. The board agreed that she should attend.
- e) **OCZMA dues-** The board agreed not to pay the OCZMA dues again this year
- f) **Employee Handbook-** Charlie moved that the board table this item to a date in November. Steve seconded the motion. The board discussed possible future dates, and it was agreed that the date for the meeting at which the board would discuss the employee handbook be decided at the October Monthly Meeting. **All in favor, the motion passed.**
- g) **Review of Alternate Office Space-** Tabled to a future meeting. The board decided there is no immediate pressure from the landlord to make a decision on this matter.
- h) **Additional business or public comment-** Mark noted that he may not be able to attend the October meeting due to work.
- i) **Disposal of Surplus Property Policy-** Referring to the handbook on ODA Policy, Steve noted that the board could either sell surplus equipment themselves or enter into an agreement with the Department of Administrative Services, as per ODA's policy. He also noted that he would like to

ascertain what surplus equipment belonging to the district might still be useful, especially in the event of hiring additional staff. **Charlie moved to accept that policy as SWCD policy regarding disposal of surplus property. Steve seconded, all approved, the motion passed.**

- j) **Mark motioned to adjourn the meeting. Steve seconded the motion. All approved, Meeting adjourned at 9:00**

Ratified by the Board of Directors:

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date